

ADVERTISEMENT FOR NEW TENDER

GUAN DISTRICT ASSEMBLY

Date 03/05/2023

The [GUAN DISTRICT ASSEMBLY](#), as procurement agent of the Government of the Republic of Ghana, informs interested company of the intention to commence a new Tender for the supply of goods, services or works.

Intended Tender Publication Date [04/05/2023](#)

Intended Bid Submission Deadline [25/05/2023](#)

Scope of the Tender:[STATIONERIES:DETAILS QTY UNIT PRICE TOTAL A4 PAPER 30 BLUE PEN 2 TONER \(17A\) Original 18 TONER \(216A\) Original 4 WHITE ENVELOPES 1 FOOLSCAP BOOK 7 COMB RING \(10MM\) 4 COMB RING \(12MM\) 6 COMB RING \(14MM\) 4 COMB RINGS \(16MM\) 2 ASSET REGISTER 2 BROWN ENVELOPES A4 10 BROWN ENVELOPES QUARTO 5 TRANSPARENT COVER FOR BINDING 5 HARD COVER FOR BINDING 5 STAMP PAD 5 FLAT FILES \(Customized\) 150 ARCH FILES 12 EXTERNAL HARD DRIVE \(1TB\) 2 GREEN / TREASURY TAG 10 STAPLE MACHINE 6 STAPLE PINS 10 ATTENDANCE BOOK 5 ANTIVIRUS LAPTOP \(3-IN -1\) 2-SET \(6-LAPTOPS\) 2 ANTIVIRUS DESKTOP 4 MESSENGER RECEIPT BOOK 3 LETTER RECEIVED BOOK 3 LETTER DESPATCH BOOK 3 FILE DIARY 3 FILE CHECK LIST 3 FILE TRANSIT SHEET 3 FILE MOVEMENT SHIP 4 FILE CENSUS FORM 5 VEHICLE LOG BOOK 4 FILE FUNDING AID FORM 3 BOX FILE COVER 10 COMB BINDING MACHINE 1 DIGITAL CAMERA \(instant digital video & camera recorder\) 1 TONER \(IMAGE RUNNER. ADVANCE DX\) C3725i \(Original\) 1](#)

Participation to the tender will be possible only for registered suppliers. If your organization intends to participate in the tender and is not already registered in the e-GP system and/or qualified for procurement competitions, you are kindly invited to register as a Supplier Organisation within the e-GP system - follow the instructions provided upon registration for completing the qualification process - contact the e-GP Helpdesk to obtain any additional information.

Your organisation must already be qualified before the Intended Tender Publication Date in order to be able to participate.

Head of Entity

[Hon. Janet Emefa Obro-Adibo Gaka](#)