Invitation for Tenders

Name of Project:PRINTING OF CERTIFICATES AND FILES

Contract Identification No.:GR/MCM/GD/0019 C/2025

1. The MINERALS COMMISSION , the Purchaser , intends to apply part of its budgetary allocation to fund eligible payments under the contract for Stationery and Office Consumables (CERTIFICATE OF COMPETENCY AND CUSTOMIZED FILES) towards the realization of the above cited project.

BRIEF DESCRIPTION OF GOODS:

Stationery and Office Consumables which include the printing of CERTIFICATE OF COMPETENCY AND CUSTOMIZED FILES

2. The MINERALS COMMISSION invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of Stationery and Office Consumables which include the printing of CERTIFICATE OF COMPETENCY AND CUSTOMIZED FILES. Tendering will be conducted through the National Competitive Tendering procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from MINERALS COMMISSION and inspect the tender documents at the address given below MINERALS HOUSE NO. 12 SWITEHBACH ROAD, RESIDENTIAL AREA, CANTOMENTS from 08:00-16:00 or the e-GP portal (https://www.ghaneps.gov.gh).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (https://www.ghaneps.gov.gh).

5. Tenders must be submitted electronically through the e-GP portal (https://www.ghaneps.gov.gh) at or before 02/10/2025, 10:00. Tenders shall be valid for a period of 90 days after the deadline of Tender submission. All tenders must be accompanied by an tender security of 2.00 %

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of 500.00 GHS The method of payment will be through the Government Electronic Payment Portal.

MINERALS COMMISSION

EUNICE ASANTE

12 SWITCHBACK ROAD RESIDENTIAL AREA, CANTONMENTS P. O. BOX M 248 ACCRA.

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