

Invitation for Tenders

Name of Project: [PROCUREMENT OF OFFICE STATIONERY](#)

Contract Identification No.: [GR/NCCE/GDS/0001/2023](#)

1. The [National Commission for Civic Education](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Procurement of Office Stationery](#) towards the realization of the above cited project.

BRIEF DESCRIPTION OF GOODS:

The [National Commission for Civic Education \(NCCE\)](#) intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Procurement of Office Stationery](#) towards the realization of the cited project

2. The [National Commission for Civic Education](#) invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of [The National Commission for Civic Education \(NCCE\)](#) intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Procurement of Office Stationery](#) towards the realization of the cited project.

Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from [National Commission for Civic Education](#) and inspect the tender documents at the address given below [E199/2, 8th Avenue, Castle Road Ridge](#) from [09:00-16:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [19/04/2023, 11:00](#). Tenders shall be valid for a period of [90](#) days after the deadline of Tender submission. All tenders must be accompanied by an tender security of [2.00](#) %

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [200.00 GHS](#) The method of payment will be through the Government Electronic Payment Portal.

[National Commission for Civic Education](#)

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