

Invitation for Tenders

Name of Project: [Provision of Insurance of Electoral Commission Headoffice building](#)

Contract Identification No.: [GR/ECGH/TS/012/2026](#)

1. The [ELECTORAL COMMISSION OF GHANA](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Insurance of HQ Office Building](#) towards the realization of the above cited project.

BRIEF DESCRIPTION OF TECHNICAL SERVICES:

[Provision of Comprehensive Insurance for EC Headquarters Office building](#)

2. The [ELECTORAL COMMISSION OF GHANA](#) invites sealed tenders from eligible providers for the procurement of [Provision of Comprehensive Insurance for EC Headquarters Office building](#). Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from [ELECTORAL COMMISSION OF GHANA](#) and inspect the tender documents at the address given below [9 WILLIAM TUBMAN STREET](#) from [10:00-16:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [30/06/2026, 10:00](#). Tenders shall be valid for a period of [90](#) days after the deadline of Tender submission. All tenders must be accompanied by a tender security of [2.00 %](#)

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [500.00 GHS](#). The method of payment will be through the Government Electronic Payment Portal.

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