

Invitation for Tenders

Name of Project: [SUPPLY AND INSTALLATION OF COMPUTERS AND ACCESSORIES](#)

Contract Identification No.: [GR/MFA/GD/0005/2026](#)

1. The [Ministry of Foreign Affairs](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [SUPPLY AND INSTALLATION OF COMPUTERS AND ACCESSORIES](#) towards the realization of the above cited project.

BRIEF DESCRIPTION OF GOODS:

[STD FOR SUPPLY AND INSTALLATION OF COMPUTERS AND ACCESSORIES](#)

2. The [Ministry of Foreign Affairs](#) invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of [STD FOR SUPPLY AND INSTALLATION OF COMPUTERS AND ACCESSORIES](#).

Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

2.1. Eligible suppliers, manufacturers or their authorized representatives may participate in [One or more lots](#) as follows:

Lot No.	Lot Name	Description
1	All-In-One Desktop Computers and Accessories	Supply and Installation of All-In-One Desktop Computers and Accessories
2	Laptop Computers and Accessories	Supply of Laptop Computers and Accessories
3	All-In-One Printers and Accessories and Electrical Extension Boards	Supply of All-In-One Printers and Accessories and Electrical Extension Boards

3. Interested eligible tenderers may obtain further information from [Ministry of Foreign Affairs](#) and inspect the tender documents at the address given below [Flat 5 Agostinho Neto Rd, Accra- Ghana](#) from [09:00-16:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [28/05/2026, 14:00](#). Tenders shall be valid for a period of [120](#) days after the deadline of Tender submission. All tenders must be accompanied by an tender security of [2.00](#) %

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [500.00 GHS](#) The method of payment will be through the Government Electronic Payment Portal.

[Ministry of Foreign Affairs](#)

Kwaku Owusu, Director Procurement
P. O. Box M53, AIRPORT - ACCRA
Flat 5 Agostinho Neto Rd, Accra- Ghana
233302999604
info@mfa.gov.gh