

## Invitation for Tenders

Name of Project: Supply, Delivery and Embossment (West Gonja Municipal Assembly 2025) of 1000 No. 25mm thick metal Frame Mono Desk with 25mm thick Furnished Hardwood working top, Seat and back rest

Contract Identification No.: SR/WGMA/DACF/NCT/GD/01/2026

1. The WEST GONJA DISTRICT ASSEMBLY, the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for Supply, Delivery and Embossment (West Gonja Municipal Assembly 2025) of 1000 No. 25mm thick metal Frame Mono Desk with 25mm thick Furnished Hardwood working top, Seat and back rest towards the realization of the above cited project.

### BRIEF DESCRIPTION OF GOODS:

Supply, Delivery and Embossment (West Gonja Municipal Assembly 2025) of 1000 No. 25mm thick metal Frame Mono Desk with 25mm thick Furnished Hardwood working top, Seat and back rest

2. The WEST GONJA DISTRICT ASSEMBLY invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of Supply, Delivery and Embossment (West Gonja Municipal Assembly 2025) of 1000 No. 25mm thick metal Frame Mono Desk with 25mm thick Furnished Hardwood working top, Seat and back rest.

Tendering will be conducted through the National Competitive Tendering procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from WEST GONJA DISTRICT ASSEMBLY and inspect the tender documents at the address given below NB-00033-7893 from 08:00-17:00 or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before 06/05/2026, 10:00. Tenders shall be valid for a period of 60 days after the deadline of Tender submission. All tenders must be accompanied by a tender security of 2.00 %

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of 500.00 GHS. The method of payment will be through the Government Electronic Payment Portal.

WEST GONJA DISTRICT ASSEMBLY

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