

## Invitation for Tenders

Name of Project: [Selection of an insurance firm for the provision of health insurance for staff at Office of the Registrar of Companies](#)

Contract Identification No.: [IFT NO:GR/ORC/NCT/TS/10/26](#)

1. The [Office of the Registrar of Companies](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Selection of an insurance firm for the provision of health insurance for staff at Office of the Registrar of Companies](#) towards the realization of the above cited project.

### BRIEF DESCRIPTION OF TECHNICAL SERVICES:

[Selection of an insurance firm for the provision of health insurance for staff at Office of the Registrar of Companies](#)

2. The [Office of the Registrar of Companies](#) invites sealed tenders from eligible providers for the procurement of [Selection of an insurance firm for the provision of health insurance for staff at Office of the Registrar of Companies](#).

Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from [Office of the Registrar of Companies](#) and inspect the tender documents at the address given below [GA-143-4647](#) from [10:00-16:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [21/04/2026, 18:00](#). Tenders shall be valid for a period of [90](#) days after the deadline of Tender submission. All tenders must be accompanied by a tender security of [2.00 %](#)

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [500.00 GHS](#). The method of payment will be through the Government Electronic Payment Portal.

[Office of the Registrar of Companies](#)

The Registrar

[GA-143-4647](#)

[0302689764](#)

[victor.adjorlolo@gmail.com](mailto:victor.adjorlolo@gmail.com)