

Invitation for Tenders

Name of Project: [Procurement of 2025 Corporate Notebooks](#)

Contract Identification No.: [GR/GRPLC/GD/0006/2024](#)

1. The [Ghana Reinsurance PLC](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [2025 Diaries/Notebooks](#) towards the realization of the above cited project.

BRIEF DESCRIPTION OF GOODS:

[Procurement of 2025 Corporate Notebooks](#)

2. The [Ghana Reinsurance PLC](#) invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of [Procurement of 2025 Corporate Notebooks](#). Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from [Ghana Reinsurance PLC](#) and inspect the tender documents at the address given below [24 Sudan Road, Ambassador Hotel area, Ridge, Accra](#) from [09:00-15:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [03/09/2024, 10:00](#). Tenders shall be valid for a period of [90](#) days after the deadline of Tender submission. All tenders must be accompanied by a tender security of [2.00](#) %

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [200.00 GHS](#). The method of payment will be through the Government Electronic Payment Portal.

[Ghana Reinsurance PLC](#)

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