

Invitation for Tenders

Name of Project: **COMPUTERS AND ACCESSORIES**

Contract Identification No.: **GR/CAGD/PFM4SD/GD01/2024**

1. The **Controller and Accountant General Department**, the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for **COMPUTERS AND ACCESSORIES** towards the realization of the above cited project.

BRIEF DESCRIPTION OF GOODS:

The **Controller and Accountant-General's Department** invites sealed quotations from the eligible registered suppliers for the supply and delivery of **Computers and Accessories / Office Equipment**

2. The **Controller and Accountant General Department** invites sealed tenders from eligible suppliers, manufacturers or their authorized representatives for the procurement of **The Controller and Accountant-General's Department** invites sealed quotations from the eligible registered suppliers for the supply and delivery of **Computers and Accessories / Office Equipment**.

Tendering will be conducted through the **National Competitive Tendering** procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

2.1. Eligible suppliers, manufacturers or their authorized representatives may participate in **One or more lots** as follows:

Lot No.	Lot Name	Description
1	Supply and Delivery of Desktop Computers i7 core G11	
2	Supply and Delivery of intel laptops i5 core Computers and Supply and Delivery of intel laptops i7 core Computers	
3	Photocopier with Pedestal, Printers-colour pro m454dn, Scanners, Binding Machine	

3. Interested eligible tenderers may obtain further information from **Controller and Accountant General Department** and inspect the tender documents at the address given below **Ministries** from **08:30-17:00** or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before **20/08/2024, 10:00**. Tenders shall be valid for a period of **120** days after the deadline of Tender submission. All tenders must be accompanied by a tender security of **2.00 %**

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [500.00 GHS](#) The method of payment will be through the Government Electronic Payment Portal.

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