



REPUBLIC OF GHANA

MINISTRY OF LANDS AND NATURAL RESOURCES

P. O. Box M212 Ministries - Accra
Digital Address: GA-110-0371

Kindly quote this number and date on all correspondence

My Ref. No. DB 69 / 17 7/01

Your Ref. No. _____

Date. 17 JULY 2026

REQUEST FOR QUOTATION SUPPLY AND INSTALLATION OF LAPTOPS AND ACCESSORIES GR/MLNR/GoG/GDs/RFQ/03/2026

The Ministry of Lands and Natural Resources intends to apply part of its budgetary allocation to fund eligible payments under a contract for the Supply and Installation of Laptops and Accessories for the Ministry.

2. Tenders would be evaluated through the Request for Quotation Method as specified in the Public Procurement Act (2003) Act 663, as amended (Act 914) in the **GHANEPS Platform**.

3. You are required to submit the under-listed Business Documentation for eligibility:

- Valid GRA Tax Clearance Certificate.
- Valid SSNIT Clearance Certificate.
- Valid VAT Registration Certificate (if applicable).
- Valid Business Registration Certificate.
- Valid Certificate of Incorporation.
- Valid Certificate of Commencement.
- Valid Registration Certificate from PPA.

4. The deadline for submission of Tenders is **Friday, 10th July 2026 at 11am GMT**. Tender shall be submitted electronically through **GHANEPS** (<https://www.ghaneps.gov.gh/>) on or before the time specified above.

5. Delivery of items is within **Two Weeks** after contract signing.

6. Please find attached the list of distribution and items.

INNOCENT MARCUS HALIGAH
CHIEF DIRECTOR
FOR: MINISTER

DISTRIBUTIONS:

1. THE MANAGER
BESTAS PRESS LIMITED
P.O.BOX AN 6045
ACCRA-NORTH
2. THE MANAGER
VRM SYSTEMS AND GADGETS
P.O.BOX OD 442
ODARKOR-ACCRA
3. THE MANAGER
YAMENS PRESS LIMITED
P.O.BOX DT 274,
ADENTA-ACCRA
4. THE MANAGER
SAMAELI LIMITED
P.O BOX CT 2706
CANTONMENT-ACCRA

LIST OF ITEMS.

NO.	DESCRIPTION	QUANTITY REQUIRED
1.	Laptop	23
2.	All-in-one Desktop	13
3.	Paper Shredder Machine	5

TECHNICAL SPECIFICATION

LAPTOP

QUANTITY: 23

No.	Minimum Specification	Offered Specification
1	2 in 1 14 "FHD+Touch Screen Laptop /Intel Core 7 150/ Intel Graphics /Copilot/ Backlight / Silver/ 16GB RAM DDRS/ 512GB SSD/Windows 11/ Port: USB, HDMI, MicroSD Card reader, Microphone and Headphone/Black quality laptop bag.	

ALL-IN-ONE DESKTOP

QUANTITY: 13

No.	Minimum Specification	Offered Specification
1	23.8 Inch All in -1 cr0128nh Bundle PC Intel Core i7-1355U (up to 5.0 GHz with Intel Turbo Boost Technology,12MB L3 cache,10 cores,12 threads)32GB DDR4-3200 MT/s 1TB PCIe NVMe M.2 SSD Intel Iris X Graphics 60.5cm (23.8") diagonal FHD (1920 *1080), IPS, three-sided micro-edge, anti-glare, 250 nits, 99% SRGB, Windows 10 Homes 64	

SHREDDER

QUANTITY: 5

No.	Minimum Specification	Offered Specification
1.	Type of Cut: Cross Cut Shredder Capacity: 220mm Max Shredder Capacity: 10-12 sheets Shred: Card, CD, Paper Shred Speed: 2.0 minutes/Meter Waste Container Capacity: 25 Liter Motor Overheat Protection: Thermostat Operating: Auto/Off/Rev	